

FORTHCOMING DECISIONS LIST

(Key Decisions and other Executive Decisions for the period
November 2018 to March 2019)

Published 2 November 2018

This list (Key Decisions and other Executive Decisions) contains details of all of the Key Decisions and other Decisions/Matters taken in private that are planned over the next four months.



It will be updated on a monthly rolling basis and provides at least 28 clear days' notice of the consideration of any key decisions, and of the taking of any items in private. It is published in accordance with the Local Authorities (Executive Arrangements) Meetings and Access to Information) (England) Regulations 2012.

A key decision (as per Part 1, 12.7.1 in the Constitution) is an Executive decision which is likely to:

- (a) Result in the Council spending, or saving a significant amount compared with the Budget for the service or function the decision relates to; or
- (b) Have a "significant" effect on communities living or working in an area made up of two or more wards.

When assessing whether or not a decision is a key decision, Councillors must consider all the circumstances of the case. However, a decision which results in a significant amount spent or saved, will generally be considered to be a key decision if:

- (a) The amount spent is £150,000 or more of revenue or capital expenditure;
- (b) Savings of £150,000 or more per annum;
- (c) Where a decision makes a commitment for spending over a period of time, it is the total commitment that must be considered to see if it is a key decision.

A key decision which is considered to have a "significant" effect on communities should usually be of a strategic rather than operational nature and have an outcome which will have an effect upon a significant number of people living or working in the area and impact upon:

- (a) The amenity of the community or;
- (b) Quality of service provided by the Council.

Consideration of Decisions

The majority of items will be considered at a meeting to which any member of the public may attend and observe but may not speak. Any items marked with an asterisk * and categorised as an “Exempt Report” may be taken in private, if the related documentation contains “Exempt” or “Confidential” Information as defined in Schedule 12A of the Local Government Act 1972.

The categories of exempt information are:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Cabinet Members will consider information on key decisions through reports, associated appendices and schedules etc. Other documentation relevant to the decision being made may also be submitted for consideration. Subject to the “exemption and confidentiality” qualifications above, copies or extracts from any report or related documentation relating to a key decision will be available from the relevant Contact Officer listed in this Plan.

BABERGH DISTRICT COUNCIL PORTFOLIO HOLDER – CONTACT DETAILS

Name	Portfolio	Telephone No	E-mail Address
Cllr John Ward	Leader of the Council and Cabinet Member for Finance	01787 210551	John.ward@babergh.gov.uk
Cllr Jan Osborne	Deputy Leader of the Council and Cabinet Member for Housing	01787 466096	Jan.osborne@babergh.gov.uk
Cllr Simon Barrett	Economy	01787 370139	Simon.barrett@babergh.gov.uk
Cllr Tina Campbell	Environment	01473 822290	Christina.campbell@babergh.gov.uk
Cllr Derek Davis	Organisational Delivery	01473 787375	Derek.davis@babergh.gov.uk
Cllr Kathryn Grandon	Communications	01473 824489	Kathryn.grandon@babergh.gov.uk
Cllr Frank Lawrenson	Assets and Investments	01787 372428	Frank.lawrenson@babergh.gov.uk
Cllr Margaret Maybury	Communities	01787 464358	Margaret.maybury@babergh.gov.uk
Cllr Nick Ridley	Planning	01473 652226	Nick.ridley@babergh.gov.uk

MID SUFFOLK DISTRICT COUNCIL PORTFOLIO HOLDER – CONTACT DETAILS

Name	Portfolio	Telephone No	E-mail Address
Cllr Nick Gowrley	Leader of the Council and Cabinet Member for Assets & Investments	01449 774297	Nick.gowrley@midsuffolk.gov.uk
Cllr John Whitehead	Deputy Leader of the Council and Cabinet Member for Finance	01473 833279	John.whitehead@midsuffolk.gov.uk
Cllr Gerard Brewster	Economy	01449 073856	Gerard.brewster@midsuffolk.gov.uk
Cllr David Burn	Environment	01379 788712	David.burn@midsuffolk.gov.uk
Cllr Julie Flatman	Communities	01986 798661	Julie.flatman@midsuffolk.gov.uk
Cllr Glen Horn	Planning	07889 300907	Glen.horn@midsuffolk.gov.uk
Cllr Suzie Morley	Organisational Delivery (including Customer Access)	01449 711306	suzie.morley@midsuffolk.gov.uk
Cllr Jill Wilshaw	Housing	01449 781194	Jill.wilshaw@midsuffolk.gov.uk

Forthcoming Decisions list (KEY, EXEMPT AND OTHER EXECUTIVE DECISIONS)

November 2018 to March 2019 (Published 2 November 2018)

Unique Ref No:	Decision Maker & Decision Date	Subject	Summary	Contacts:		Key Decision ?	Confidential?
				Cabinet Member(s)/MSR	Officer(s)		
CAB55	Cabinet 5/8 November 2018	General Fund Financial Monitoring 2018/19 – Quarter 2	Members to note the current budgetary position for both General Fund Revenue and Capital.	John Whitehead John Ward	Melissa Evans 01473 296320 Melissa.evans@baberghmid.suffolk.gov.uk	Yes	No
CAB74	Cabinet 5/8 November 2018	HRA Quarterly Monitoring – Quarter 2	Members to note the current budgetary position for both HRA Revenue and Capital.	Jill Wilshaw John Ward	Melissa Evans 01473 296320 Melissa.evans@baberghmid.suffolk.gov.uk	Yes	No
CAB81	Cabinet 5/8 November 2018	Babergh Mid Suffolk Building Services (BMBS) Business Plan 2017 - 2023	To approve the Business Plan	Jill Wilshaw Jan Osborne	Justin Wright-Newton 01449 724735 Justin.wright-newton@baberghmidsuffolk.gov.uk	Yes	No
CAB47	Cabinet 10/13 December 2018	As at Quarter 2 Performance Update	To seek agreement that the performance report and the performance outcome information adequately reflects the Councils performance	Suzie Morley Derek Davis	Karen Coll 01449 724566 Karen.coll@baberghmidsuffolk.gov.uk	No	No
CAB38	Cabinet 10/13 December 2018	Community Strategy	To agree the draft Community Strategy prior to wider engagement, before endorsing the final version and its associated Action Plan in Spring 2019.	Julie Flatman Margaret Maybury	Tom Barker 01449 724647 Tom.barker@baberghmidsuffolk.gov.uk	Yes	No
CAB70	Cabinet 10/13 December 2018	BMS Invest Half Year Performance and Risk Management	To provide an update across the Council's Investment Portfolio and Commercial Activities for the period of April 2018 to September 2018	Gerard Brewster Nick Ridley	Emily Atack 01449 724741 Emily.atack@baberghmidsuffolk.gov.uk	No	In Part. <i>as per Paragraph 3 of Part I of Schedule 12A of the Local Government Act</i>

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CAB71	Cabinet 10/13 December 2018	End of Term Performance	To agree and share the achievements over the last 4 years.	Suzie Morley Derek Davis	Karen Coll 01449 724566 Karen.coll@baberghmidsuffolk.gov.uk	No	No
CAB60	Cabinet 10/13 December 2018	The Suffolk Waste Partnership Inter Authority Agreement	To discuss and agree the Suffolk Waste Partnership Inter Authority Agreement and to consider the options for extending the waste contract managed by Serco	Roy Barker (Lead Member) Tina Campbell	Chris Fry 01449 724805 Chris.fry@baberghmidsuffolk.gov.uk	Yes	No
CAB42	Cabinet 10/13 December 2018	Tree Policy (Public Realm Review) Adoption of Policies and Procedures in relation to the management of Council Owned Trees	To agree a new policy and action plan on the management of Council owned trees, including risk management, tree health and planting programmes	David Burn Margaret Maybury	Chris Fry 01449 724805 Chris.fry@baberghmidsuffolk.gov.uk	No	No
CAB86	Cabinet 10/13 December 2018	Modern Slavery Policy	To adopt a policy in line with the Modern Slavery Charter	John Whitehead John Ward	Katherine Steel Tel: 01449 724806 Katherine.steel@baberghmidsuffolk.gov.uk Rachel Hodson-Gibbons Tel: 01449 724587 Rachel.Hodson-Gibbons@baberghmidsuffolk.gov.uk	Yes	No
CAB84	Cabinet 10 December 2018	Leisure Centre Procurement and Redevelopment	To agree the procurement approach of the Council's Leisure Contract	Julie Flatman	Chris Fry 01449 724805 Chris.fry@baberghmidsuffolk.gov.uk	Yes	No
CAB54	Cabinet 10 December 2018	Stradbroke Neighbourhood Plan	To seek Cabinet approval for the Stradbroke Neighbourhood Plan to proceed to a local referendum	Glen Horn	Robert Hobbs 01449 724812 robert.hobbs@baberghmidsuffolk.gov.uk	No	No

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CAB87	Cabinet 10 December 2018	Debenham Neighbourhood Plan	To seek Cabinet approval for the Debenham Neighbourhood Plan to proceed to the local referendum	Glen Horn	Robert Hobbs 01449 724812 robert.hobbs@baberghmidsuffolk.gov.uk	No	No
CAB89	Cabinet 10 December 2018	Gateway 14 Post Acquisition	To gain the Cabinets approval for the funding required to deliver the next steps for the Gateway 14 site	Nick Gowrley	Emily Atack 01449 724741 Emily.atack@baberghmidsuffolk.gov.uk	Yes	Yes
CAB 90	Cabinet 10 December 2018	Regeneration Proposal – Former Mid Suffolk District Council Headquarters site, Hurstlea Road, Needham Market	To discuss options and recommendation, for the delivery vehicle for developing the former HQ Sites for housing and retail.	Nick Gowrley	Jonathan Stephenson 01449 724704 Jonathan.stephenson@baberghmidsuffolk.gov.uk	No	No
CAB85	Cabinet 13 December 2018	Leisure Centre Investment	To approve the proposed leisure investment proposals for Kingfisher Leisure Centre and Hadleigh Pool	Margaret Maybury	Chris Fry 01449 724805 Chris.fry@baberghmidsuffolk.gov.uk	Yes	No
CAB88	Cabinet 13 December 2018	Regeneration Proposal – Former Babergh District Council Headquarters site, Corks Lane, Hadleigh	To discuss options and recommendation, for the delivery vehicle for developing the former HQ Sites for housing	Frank Lawrenson	Jonathan Stephenson 01449 724704 Jonathan.stephenson@baberghmidsuffolk.gov.uk	No	No
CAB37	Cabinet December 2018/ January 2019	Assets Strategy	To approve Asset Strategy document	Nick Gowrley Frank Lawrenson	Emily Atack 01449 724741 Emily.atack@baberghmidsuffolk.gov.uk	Yes	No
CNL17	Council 18 December 2018	Regeneration Proposal – Former Babergh District Council Headquarters site, Corks Lane, Hadleigh	To discuss options and recommendation, for the delivery vehicle for developing the former HQ Sites for housing.	Frank Lawrenson	Jonathan Stephenson 01449 724704 Jonathan.stephenson@baberghmidsuffolk.gov.uk	N/A	No

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CNL14	Council 18/19 December 2018	BMS Invest Half Year Performance and Risk Management	To provide an update across the Council's Investment Portfolio and Commercial Activities for the period of April 2018 to September 2018	Gerard Brewster Nick Ridley	Emily Atack 01449 724741 Emily.atack@babberghmidsuffolk.gov.uk	N/A	In Part. <i>as per Paragraph 3 of Part I of Schedule 12A of the Local Government Act</i>
CNL11	Council 18/19 December 2018	Gambling Act 2005 – Statement of Principles Statutory Three-Yearly Revision and Simultaneous Fee Review	To endorse the statutory revision and re-adoption of the Policy and Fees	Gerard Brewster Simon Barrett	Lee Carvell 01449 724685 Lee.Carvell@babberghmidsuffolk.gov.uk	N/A	Agreed by licensing and recommended by Council
CAB57	Cabinet 7/10 January 2019	Draft Joint Medium-Term Financial Strategy and 2019/20 Budget	Endorse the draft Joint Medium Term Financial Strategy (MTFS) and Budget proposals, subject to further consideration at the February meeting for recommendation to Council	John Whitehead John Ward	Melissa Evans 01473 296320 Melissa.evans@babberghmid suffolk.gov.uk	Yes	No
CAB91	Cabinet 10 January 2019	Site for Relocation of Hardwick House, Sudbury	To gain Cabinet's approval for the sale of land in Sudbury	Frank Lawrenson	Emily Atack 01473 265372 Emily.atack@babberghmidsuffolk.gov.uk	Yes	Yes
CAB39	Cabinet 7/10 January 2019	Joint Parking Plan	To adopt and agree the Joint Parking Plan setting out our vision and approach to the running parking once the Department for Transport has granted Civil Parking Enforcement powers for Suffolk	David Burn Tina Campbell	Chris Fry 01449 724805 Chris.fry@babberghmidsuffolk.gov.uk	No	No

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CAB28	Cabinet 7/10 January 2019	Homelessness Prevention Fund Policy	To ensure the Councils are able to fulfil their new statutory obligations under the Homelessness Reduction Act 2017 to prevent homelessness wherever possible.	Jill Wilshaw Jan Osborne	Heather Sparrow 01449 724767 Heather.sparrow@baberghmidsuffolk.gov.uk	Yes	No
CNL19	Council 22/24 January 2019	Draft Joint Local Plan – Regulation 18	To present a Draft Joint Local Plan, which sets out the preferred strategic policies, development management policies and site allocations to guide and support development in the two districts, prior to a Regulation 18 public consultation	Glen Horn Nick Ridley	Robert Hobbs 01449 724812 Robert.hobbs@baberghmidsuffolk.gov.uk	N/A	No
CAB58	Cabinet 4/7 February 2019	Joint Medium Term Financial Strategy and 2019/20 Budget	To approve the budget proposals for 2019/20, Medium Term Financial Strategy and the Council Tax for 2019/20 recommending to Council	John Whitehead John Ward	Melissa Evans 01473 296320 Melissa.evans@baberghmidsuffolk.gov.uk	Yes	No
CAB40	Cabinet 4/7 February 2019	Environment Strategy	To adopt and agree the Scope of an Environment Strategy	David Burn Tina Campbell	Chris Fry 01449 724805 Chris.fry@baberghmidsuffolk.gov.uk	Yes	No
CNL08	Council 19/21 February 2019	Joint Medium Term Financial Strategy and 2019/20 Budget	To approve the budget proposals for 2019/20, Medium Term Financial Strategy and the Council Tax for 2019/20	John Whitehead John Ward	Melissa Evans 01473 296320 Melissa.evans@baberghmidsuffolk.gov.uk	N/A	No

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CAB34	Council 19/21 February 2019	Homes/Housing Strategy	To agree the Homes/Housing Strategy	Jill Wilshaw Jan Osborne	Gavin Fisk 01449 724969 Gavin.fisk@babberghmidsuffolk.gov.uk	N/A	No
CNL18	Council 21 February 2019	Stradbroke Neighbourhood Plan	To make the Stradbroke Neighbourhood Plan (Subject to result of Neighbourhood Planning referendum)	Glen Horn	Robert Hobbs 01449 724812 robert.hobbs@babberghmidsuffolk.gov.uk	N/A	No
CAB59	Cabinet 4/7 March 2019	General Fund Financial Monitoring 2018/19 – Quarter 3	Members to note the current budgetary position for both General Fund Revenue and Capital	John Whitehead John Ward	Melissa Evans 01473 296320 Melissa.evans@babberghmidsuffolk.gov.uk	Yes	No
CAB75	Cabinet 4/7 March 2019	HRA Quarterly Monitoring – Quarter 3	Members to note the current budgetary position for both HRA Revenue and Capital	Jill Wilshaw John Ward	Melissa Evans 01473 296320 Melissa.evans@babberghmidsuffolk.gov.uk	Yes	No
CAB79	Cabinet 4/7 March 2019	Quarter 3 Performance Update	To seek agreement that the performance report and the performance outcome information adequately reflects the Councils performance	Suzie Morley Derek Davis	Karen Coll 01449 724566 Karen.coll@babberghmidsuffolk.gov.uk	No	No

Key:

	Babergh District Council Only		Mid Suffolk District Council Only		Joint – Mid Suffolk and Babergh District Councils
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If you have any queries regarding this Forward Plan, please contact Henriette Holloway on 01449 724681 or Email: henriette.holloway@babberghmidsuffolk.gov.uk

If you wish to make any representations as to why you feel an item that is marked as an “exempt” or confidential item should instead be open to the public, please contact the Monitoring Officer on 01449 724694 or Email: emily.yule@babberghmidsuffolk.gov.uk. Any such representations must be received at least 10 working days before the expected date of the decision.

Arthur Charvonia - Chief Executive